

# Booking and fee card

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## Speaking KEYNOTES AND CONFERENCE TALKS

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| <b>Keynote or conference talk, in person</b><br>Up to 60 minutes including questions, UK  | <b>£3,500</b>    |
| <b>Keynote or talk, virtual</b><br>Includes a technical check and one rehearsal slot      | <b>£1,750</b>    |
| <b>Panel, fireside or recorded interview</b><br>Virtual                                   | <b>£950</b>      |
| <b>International, in person</b><br>A travel day at half the engagement fee, plus expenses | <b>Fee + 50%</b> |

## Workshops and training DELIVERED TO YOUR TEAM

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|---------------------------------------------------------------------------------------------------|---------------|
| <b>Half-day workshop</b><br>Up to 3.5 hours, up to 16 people                                      | <b>£1,500</b> |
| <b>Full-day workshop</b><br>Up to 16 people                                                       | <b>£2,500</b> |
| <b>Design of new material</b><br>One-off, charged with the first delivery                         | <b>£1,200</b> |
| <b>Repeat delivery within 12 months</b><br>Same material, same client — for multi-cohort bookings | <b>70%</b>    |
| <b>Groups over 16</b><br>Per additional 8 participants                                            | <b>+25%</b>   |

# Consulting and coaching ASSESSMENT, STRATEGY, ONGOING SUPPORT

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**Consulting day** **£950**

Quality assessment, test strategy, tool evaluation, advisory

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**Half day** **£550**

Review, facilitated session or deep dive

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**Team coaching retainer** **£1,700/mo**

Two days a month, three-month minimum

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**Extended engagement** **£650–750**

Three months or more, near full time — by discussion

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## Terms

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### VAT

All fees exclusive of VAT.

### Cancellation

Full fee within 14 days, 50% within 30 days, 25% within 60 days.

### Preparation

Included for existing material. New or adapted material is charged as design.

### Materials

Participants receive handouts. Copyright remains with Kato Coaching Ltd.

### Payment

50% on booking, balance within 30 days of delivery.

### Travel

Travel and accommodation at cost, booked by you where possible.

### Recording

Live delivery only. Recording for internal reuse is a separate licence.

### Group size

Workshops are capped at 16 to keep them hands-on.

### Community rate

I speak at a small number of community conferences and meetups each year on an expenses-only basis. Commercial and corporate bookings are charged at the rates above.

## Enquiries

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